

**Report to:** Pension Committee

**Date of meeting:** 16 November 2023

**By:** Chief Finance Officer

**Title:** Work Programme

**Purpose:** To note the Board and Committee work programme

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## **RECOMMENDATION**

**The Pension Committee is recommended to**

- 1) note the work programme**
  - 2) advise of training completed, not recorded in the training log**
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### **1 Background & Supporting information**

1.1 The work programme contains the proposed agenda items for future Pension Board and Pension Committee meetings over the next year and beyond. It is included on the agenda for each quarterly meeting.

1.2 The work programme also provides an update on other work going on outside the Board and Committee's main meetings, including working groups, upcoming training and a list of any information requested by the Board or Committee that is circulated via email.

1.3 This item also provides an opportunity for Board and Committee members to reflect on any training they have attended since the last meeting.

### **2 Conclusion and reasons for recommendations**

2.1 The work programme sets out the Board and Committee's work both during formal meetings and outside of them. The Committee is recommended to consider the updated work programme including regularity of agenda items to ensure effective governance of the Fund at the scheduled meetings; advise of training completed, not recorded in the training log.

**IAN GUTSELL**  
**Chief Finance Officer**

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